



GRADUATE TRAINING PROGRAMME (12 months)

Geneva, Switzerland

Banque Pâris Bertrand SA is a Geneva and Luxembourg based fast growing Swiss private bank specialized in Ultra High Net Worth clients, family offices and institutional investors.

We are currently looking for a highly motivated graduate/student soon to graduate to join our Bank, within the framework of a 12-month graduate program across different services of the Bank. The start date for this position will be during the first quarter of 2019.

This is a broad range and challenging role, which will offer an excellent opportunity to the successful candidate to expand and develop experience in the overall banking domain. He or She will have the opportunity to work closely with various teams as well as Heads of departments, undertaking a wide variety of interesting activities and responsibilities.

The final aim and deliverables of this programme is to offer the possibility to the graduate to pursue his/her career in the private banking business and continue to build it within PBS.

	Investment Team (4 months)	Private Capital (4 months)	Family Investment Partner/ Private Banking (4 months)
Objectives	Acquire & implement technical knowledge on asset allocation	Acquire knowledge on Private Markets (Private Equity, Private Debt, ...)	Support & control activities Integration with Family Investment Partner team, working with family offices Intro to PB core business
Tasks	Analysis, research and strategies Involvement in different projects Investment proposals Marketing & Research work	Due diligenc of Funds Asset allocation Involvement in different projects	Advisory mandates Transactional Accounts Operational support
Scope	Financial Markets Portfolio Management Asset Management	Commercial & Product approach Contact with clients	Reporting, verification, follow-up Client service Shadowing process
Contribution	Execution, monitoring, reporting	Analysis, valuations, presentations, operational support, various implementations as per required	Relationship Management Commercial approach Performance analysis Taylor-made investment proposals Consolidation of Private clients assets and portfolios



Competencies required

- Background in Economy, Finance or Management. Master level only
- Previous experience (internship) in a financial institution, ideally as an Analyst in a big firm or investment bank
- Desire to pursue a career in banking
- Marketing/presentation skills
- Strong team work orientation and team spirit.
- High flexibility, motivation and professionalism.
- Excellent communication and presentation skills. Commercially driven and client orientation
- Ability to work within tight deadlines, flexibility and willingness to learn.
- IT literate in MS Office (Excel, PowerPoint and Word).
- Fluency in French and English a must.

Please send your application as of now to careers@parisbertrand.com

All applications will be dealt with in a strictly confidential basis.